

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Microbiology

Date: 18/09/2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:

1. Discuss about the proposed syllabus and approval.
Minutes Point – The syllabus for Higher Education was as it is approved.
NEP norms are as it is followed.

2. Suggestion for Innovative teaching learning and evaluation methodologies.
Minutes Point- The method adopted was as it is approved.

3. Discuss exam evaluators and question paper setters.
Minutes Point- Exam evaluation and question paper setters are as it is approved.

4. Suggestion on innovative initiatives in research and extension activities.
Minutes Point- Current initiative was appreciate and approved as it is.

5. Any other point by the worthy experts present in the meeting.
Minutes Point- No other points present in the meeting.

CAREER COLLEGE (Autonomous), Bhopal
Minutes of Board of Studies Meeting

Date: 18-09-2023

The External Board of Studies Meeting of the Department of Microbiology was held on 18th Sept. 2023 at 12 noon to finalize curriculum as well as finalizing the syllabus for B.Sc 1st year and M.Sc. 1st and 2nd Semester (Microbiology) under 14 b regulations NEP 2020.

The following members were present:

S.No.	Name of the BoS Member	Designation	Affiliation	Signature
1	Dr. Reena Antony	Head, Assistant professor	Head, Dept. of Microbiology, Career College, Bhopal	<i>Reena</i> 18/9/23
2	Dr. Bhupendra Prasad	Assistant professor	Assist. Prof., Dept. of Microbiology, Career College, Bhopal	<i>Bhupendra</i> 18/9/23
3	Mr. Rishabh Gupta	Assistant professor	Assist. Prof., Dept. of Microbiology, Career College, Bhopal	<i>Rishabh</i> 18/09/23
4	Dr. Kiran Singh	Professor	Professor, Dept. of biological Sciences, MANIT, bhopal	<i>Kiran</i> 18/9/23
5	Dr. Khushhali Menaria	Assistant professor	Assist. Prof., Dept. of Biological Sciences, MANIT, Bhopal	<i>Khushhali</i> 18/9/23
6	Dr. Vipin Vyas	Associate professor	Associate Professor, UTD, Dept. of Biosciences, BU Bhopal	<i>Vipin</i> 18/09/23
7	Mr. Jitendra Rai	Senior Executive (Microbiology)	Cipla Pharmaceuticals Pvt. Ltd.	<i>Jitendra</i> 18/09/23
8	Mr. Shivanshu Yadav (Alumni)	Executive (Microbiology)	Lupin Pharmaceuticals Pvt. Ltd	<i>Shivanshu</i> 18/09/23

Handwritten signatures and dates on lined paper:

- Shivanshu* 18/9/23
- Khushhali* 18/9/23
- Bhupendra* 18/09/23
- Reena* 18/9/23
- Rishabh* 18/09/23
- Vipin* 18/09/23
- Jitendra* 18/09/23
- Shivanshu* 18/09/23

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Medical Diagnostics (Vocational)

Date: 18/09/ 2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:

1. Discuss about the proposed syllabus and approval.
Minutes Point – The syllabus for Higher Education was as it is approved.
NEP norms are as it is followed.

2. Suggestion for Innovative teaching learning and evaluation methodologies.
Minutes Point- The method adopted was as it is approved.

- 3 Discuss exam evaluators and question paper setters.
Minutes Point- Exam evaluation and question paper setters are as it is approved.

4. Suggestion on innovative initiatives in research and extension activities.
Minutes Point- Current initiative was appreciated and approved as it is.

5. Any other point by the worthy experts present in the meeting.
Minutes Point- No other points present in the meeting.

CAREER COLLEGE (Autonomous), Bhopal
Minutes of Board of Studies Meeting

Date: 18-09-2023

The External Board of Studies Meeting of the Department of Microbiology was held on 18th Sept. 2023 at 12 noon to finalize curriculum as well as finalizing the syllabus for B.Sc 1st year **MEDICAL DIAGNOSTICS (B.Voc)** under 14 b regulations NEP 2020.

The following members were present:

S.No.	Name of the BoS Member	Designation	Affiliation	Signature
1	Dr. Reena Antony	Head, Assistant professor	Head, Dept. of Microbiology, Career College, Bhopal	<i>Reena</i> 18/9/23
2	Dr. Bhupendra Prasad	Assistant professor	Assist. Prof., Dept. of Microbiology, Career College, Bhopal	<i>B.P.</i> 18/9/23
3	Mr. Rishabh Gupta	Assistant professor	Assist. Prof., Dept. of Microbiology, Career College, Bhopal	<i>R.G.</i> 18/9/23
4	Dr. Kiran Singh	Professor	Professor, Dept. of biological Sciences, MANIT, Bhopal	<i>K.S.</i> 18/9/23
5	Dr. Khushali Menaria	Assistant professor	Assist. Prof., Dept. of Biological Sciences, MANIT, Bhopal	<i>Khushali</i> 18/9/23
6	Dr. Vipin Vyas	Associate professor	Associate Professor, UTD, Dept. of Biosciences, BU Bhopal	<i>V.V.</i> 18/9/23
7	Mr. Jitendra Rai	Senior Executive (Microbiology)	Cipla Pharmaceuticals Pvt. Ltd.	<i>J.R.</i> 18/9/23
8	Mr. Shivanshu Yadav (Alumni)	Executive (Microbiology)	Lupin Pharmaceuticals Pvt. Ltd	<i>S.Y.</i> 18/9/23

Handwritten signatures and dates on lined paper:

- Diya* 18/9/23
- Khushali* 18/9/23
- B.P.* 18/9/23
- Reena* 18/9/23
- R.G.* 18/09/23
- V.V.* 18/9/2023
- J.R.* 18/09/23

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Biotechnology

Date: 15/09/2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:

1) Discussion on Proposed Syllabus and Approval

Meeting Points: The proposed syllabus for Higher Education has been approved as presented. NEP (National Education Policy) norms are being adhered to.

- In BSc First year paper I: (Cell biology and Biochemistry): Electrophoresis is added in unit V (Tools and Techniques).

Suggestion: Explain only Principle and it's application

- MSC (Biotechnology) first semester add HPTLC in unit TV (Bioinstrumentation)
- MSC (Biotechnology) first semester paper (BT-103 general microbiology); and applied add Agrobacterium in unit - V 'Microbial Ecology'.

2) **Suggestions for Innovative Teaching, Learning, and Evaluation Methodologies**

Meeting points:

- Alumni student Mr. Chaitanya Sarathe suggested to start collaborating skill development course with Research and innovation.
- Prof. Rekha Bhadauria suggested emphasizing students to opt for lab technician courses of NSDC.

3) **Discussion on Exam Evaluators and Question Paper Setters**

- The exam evaluation procedures and the appointment of question paper setters have been approved as proposed.

4) **Suggestions for Innovative Initiatives in Research and Extension Activities:**

Innovative initiatives in research and extension activities were reviewed. The current initiatives were appreciated and approved as presented.

Career College (Autonomous), Bhopal
Name of the Department: Biotechnology Subject: B.Tech. Biotechnology Undergraduate and Postgraduate
Composition of Board of Studies
Session 2023-24

S.No.	Particulars	Name of the Member	Affiliation	Email	Contact No.	Signature
71.	Head of the Department concerned	Dr. Anjali Choudhary	Career College, Bhopal	anajalichoudhary@careercollegebhopal.com	9826073377	
72.	All faculty members of the Dept.	Dr. Nidhi Tripathi Dr. Pratik Chandrahar Ms. Shreya Tiwari	Career College, Bhopal	nidhitripathi@careercollegebhopal.com pratikchandrahar@careercollegebhopal.com shreya@careercollegebhopal.com	9826073377 9826073377 9826073377	
73.	Two subject experts from outside the university are to be recommended by the Academic Council	Dr. Rekha Bhadauria Dr. Prabhat Kumar Mishra	Retired Professor from Group University Professor and Scientist, CSIR, Institute, Bhopal	rekha@bhu.ac.in prabhatkumar@bhu.ac.in	942237804 990033009 982679714	
74.	One expert is to be nominated by V.C./Dean or a panel of six recommended by the autonomous College Principal	Dr. Anita Tilwari	Professor and Head, Department of Microbiology, Bhabatubal University, Bhopal	anitam@bhu.ac.in anitam@bhu.ac.in	942236332	
75.	One expert from Industry/Corporate sector/old name to be nominated by the Principal	Dr. Ashish Katiya	Professor, Department of Biochemistry, AIIMS, Bhopal	ashishkatiya@aiimsbhopal.com	977900000	
76.	One member of the college alumni to be nominated by the Principal	Mr. Chaitanya Saraswati	Alumni student, Career College, Bhopal	chaitanyasaraswati@gmail.com	886303402	
77.	Experts from outside the Autonomous College, wherever special courses of studies are to be formulated to be nominated by the Principal					

Chairman (BOS)

Name of the Bos Members

1.) Dr. Anjali choudhary

15/9/23

2.) Dr. Anita Tilwari

15/9/23

3.) Prof. Rekha Bhadauria

15/9/23

4.) Dr. Prabhat Kumar Mishra PK mi 8/9/23

5.) Dr. Nidhi Tripathi

15/9/23

6.) Dr. Preeti Chanduskar

15/9/23

7.) Ms. Shreya Tiwari

8.) Mr. Chaitanya Saraswati

15/9/23

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: B.Sc I (Nutrition and Dietetics)

Date: 15/09/2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:

- 1) Discussion on Proposed Syllabus and Approval

The proposed syllabus for the B.Sc. I year in Nutrition and Dietetics (Vocational) for Higher Education has been approved as submitted. It complies with the NEP (National Education Policy) standards.

Career College (Autonomous), Bhopal Name of the Department: Biotechnology Subject: B.Sc I Biotechnology (Vocational and Dietetics) Composition of Board of Studies Session 2023-24						
S.No.	Particulars	Name of the Member	Affiliation	Email	Contact No.	Signature
01.	Head of the Department concerned.	Dr. Anjali Chaudhary	Career College, Bhopal	biotechology@careercollegedc.com	9423601297	
02.	All faculty members of the Dept.	Dr. Nidhi Tripathi, Dr. Preeti Chandekar Ms. Shreya Tiwari	Career College, Bhopal	nyachandekar2003@gmail.com shreya714@gmail.com	9895461225 9895272117 8815897308	
03.	Two subject experts from outside from outside the parent University are to be nominated by the Academic Council	Dr. Rekha Bhadani Dr. Prabhat Kumar Mishra	Retired Professor from Govt. University Professor and Scientist, CSRD, PCCRI, University, Bhopal	Prabhatkumar.csm@univbhopal.com	9423310174 72009248209 9424779718	
04.	One expert is to be nominated by V.C from a panel of six recommended by the autonomous College Principal	Dr. Anita Tilwari	Professor and Head, Department of Microbiology, Barkatullah University, Bhopal	anitamishra@univbhopal.com	9423365332	
05.	One expert from Industry/Corporate sector/related sector to be nominated by the Principal	Dr. Ashwini Kothari	Professor, Department of Biochemistry, AIIMS, Bhopal		7773900169	—
06.	One member of the college alumni to be nominated by the Principal	Mr. Chaitanya Sarathe	Alumni student, Career College, Bhopal	chaitanyasrath@univbhopal.com	8463012422	
07.	Experts from outside the Autonomous College, whenever special courses of studies are to be formulated to be nominated by the Principal					—

Chairman (BOS)

Name of the Bos Members	
1) Dr. Anjali Chaudhary	 15/9/23
2) Dr. Anita Tilwari	 15/9/23
3) Prof. Rekha Bhadani	 15/9/23
4) Dr. Prabhat Kumar Mishra	 15/9/23
5) Dr. Nidhi Tripathi	 15/9/23
6) Dr. Preeti Chandekar	 15/9/23
7) Ms. Shreya Tiwari	 15/9/23
8) Mr. Chaitanya Sarathe	 15/9/23

Department of Chemistry

Minutes of Meeting

BoS

Date: **20/0/2023**

On 20/09 23 at 2:00 PM; BOS meeting was organized under the autonomous scheme of Chemistry Curriculum Design and Finalization. In presence of worthy members, following recommendations were made: -

Graduate level theory and practical papers were approved with minor addition of AI Content as originally prescribed by Barkatullah University and Department of Higher Education.

Postgraduate theory and practical papers were approved without any change as originally prescribed by Barkatullah University and Department of Higher Education.

Examination Schemes were kept same as originally approved by Barkatullah University, BoS officials approved the same.

With consent of all, it was decided that any change (if any in future) in syllabus, curriculum and/or examination scheme by Barkatullah University, Department of Higher Education or Autonomous Cell of the college will be accepted as such by the college and the concerned department.











Experts suggested to include certain training, short term certificate course, workshops, enrichment program apart from academics to enhance Research & Development and Practical Skills of the subject.

**MINUTES OF BOARD OF STUDIES MEETING
DEPARTMENT OF CHEMISTRY**

Date:20/09/2023

The External Board of Studies Meeting of the Department of Chemistry was held on 20/09/2023 at 2:00 PM to finalize curriculum as well as finalizing the syllabus for 1 year Major/Minor/ Elective/Vocational (Tick the appropriate) under 14 b regulations NEP 2020.

The following members were present:

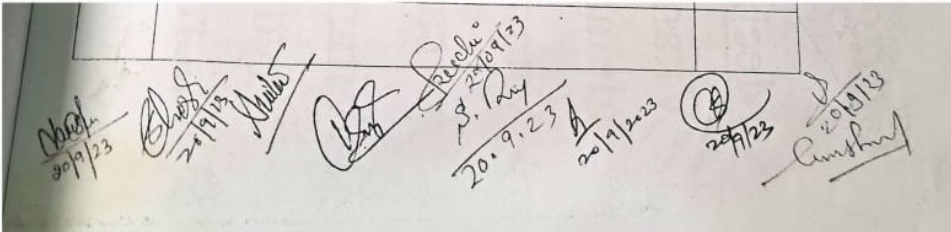
Sl.No	Name of the BoS Member	Affiliation	Designation	Signature
1	Dr. Suparna Ghosh	Career College, Bhopal	Chairman BoS	
2	Dr. Suman Malik	Sadhu Vaswani College, Bhopal	Subject expert nominated by V.C.	
3	Dr. Sudeshna Ray	Rabindranath Tagore University, Bhopal	Subject expert nominated by Principal	
4	Dr. Varsha Nigam	SAGE University, Bhopal	Subject expert nominated by Academic council	
5	Mr. Jaideep Banerjee	Ramani Industries, Bhopal	Subject expert nominated by Academic council	
6	Dr. Shweta Sharma	Career College, Bhopal	Member	
7	Dr. Anita K.	Career College, Bhopal	Member	
8	Dr. Anita Singh	Career College, Bhopal	Member	
9	Dr. Ruchi Dubey Sharma	Career College, Bhopal	Member	
10	Ms. Varsha Vishwakarma	Career College, Bhopal	Alumnus	

Resolutions

Agenda 1: To discuss about the proposed the syllabus and approval.

Resolutions: Course Structure of Program of (Autonomous) regulations and syllabus of 1 year Major/Minor/Elective/Vocational is approved by the Board of Studies Committee.

Encl: Annexure –I Discussion on the scheme and syllabus of 1 year



Meeting of the subject – Botany

Time: 11:30 am

Venue: Career College (Autonomous) Bhopal

Minutes of BOS Meeting

Date:29/09/23

Meeting of BOS was organized as per autonomous scheme for curriculum design and finalization. On 29th Sept 23 at 11:30. We have adopted ordinance 14 B of NEP 2020. In presence of invited member and worthy experts many recommendations were made:

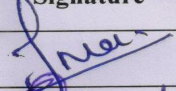
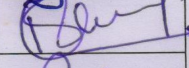
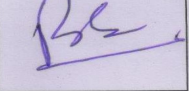
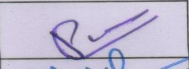
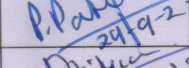
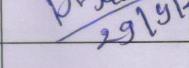
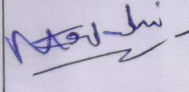
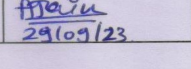
1. For the session 2023-2024 UG NEP-I Year Syllabus (Theory and Practical) papers of B.Sc. were approved without any changes as originally prescribed by B.U. and Dept. of Higher Education Govt. of M.P.
2. Post graduate level (theory and practical) paper of M.Sc. Botany I Sem and III Sem were approved without any changes as originally prescribed by B.U. and Dept. of Higher Education Govt. of M.P.
3. Students those who have applied Generic elective will study minor paper –II (Basic Botany). Applicable for B.Sc.-I-year botany.
4. For UG-NEP Syllabus out of 4 CCE, but of 3 CCE marks will be added as approved by the committee.
5. Many useful and excellent suggestions were given by worthy members which will be implemented from session 2024-2025.
6. Activities related with NEP UG Syllabus like workshops, seminar, visit and expert lecture are to be incorporated in the syllabus.

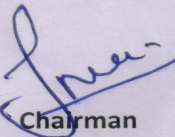
Minutes of Board of Studies Meeting
DEPARTMENT OF BOTANY

Minutes of Board of Studies Meeting

Date: 29/09/2023

The External Board of Studies Meeting of the Department of Botany was held on 29/09/2023 at 01:00 PM to finalize curriculum as well as finalizing the syllabus for UG I year Major/Minor/ Elective/Vocational (Tick the appropriate) under 14 b regulations NEP 2020 and PG I and II Semester. The following members were present:

S.No.	Name of the Member	Designation	Affiliation	Signature
01.	Dr. Jaswinder Mehta,	HOD	Head, Department of Botany Career College, Bhopal	
02.	Dr. Ruchi Acharya,	Assist Professor	Asstt Prof, Dept of Botany Career College, Bhopal	
	Dr. Bhawna Sharma	Assist Professor	Asstt Prof, Dept of Botany Career College Bhopal Career College, Bhopal	
	Dr. Peenu Mahendra Joshi	Assist Professor	Asstt Prof, Dept of Botany, Career College Bhopal	
03.	Dr. Pramod Patil,	Vice Chancellor	Vice Chancellor, SAM Global University, Bhopal	
	Dr. Suchi Modi	HOD	HOD, Dept of Botany, RNTU, Bhopal	
04.	Dr. Ritu Thakur Bais	Professor	Professor, Govt. MLB (Autonomous) College, Bhopal	—
05.	Dr. Manoj Tripathi	Principal Scientist	Principal Scientist, ICAR- CIAE Nabi Bagh, Berasia Road, Bhopal	
06.	Mr. Akshat Jain	Faculty Member	Faculty Member, Botany Resonance Bhopal.	


Chairman
BOS

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Zoology

Career College (Autonomous) Bhopal

Department of Zoology

Minutes of the BOS Meeting

Date 22/09/23

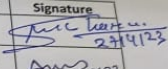
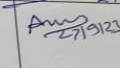

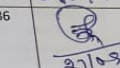

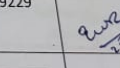
Board of Studies Meeting of department of Zoology was held on 22/09/23. Following points were discussed in the meeting.


1. B.Sc. I yr Zoology Paper-I Animal Diversity Non Chordata-
In Unit-I the topic Protozoa movements: Amoeboid, flagellar & ciliary movement is added.
In Unit –IV the topic Respiratory pigments and Organs of respiration- Gills, lungs & Trachaea is added.
2. B.Sc. I yr Zoology Paper-II Cell Biology, Reproductive biology & developmental biology-
In Unit-I The topic Membrane Transport, Cytoskeleton, Microfilament, Microtubules & Cell signaling pathway that control activation and the topic Cancer Cell Biology is added.
In Unit-IV The topic Introduction, history & concept of developmental biology is added.
3. M.Sc.I sem Paper-IV Biomolecules & structural Biology-In Unit-I The topic Application of Artificial Intelligence in Biological Sciences is added.
4. M.Sc.III sem Paper-III Tools and Techniques in Biology-The topic Application of AI in Animal biotechnology is added.

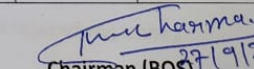
Suggestions: One skill based course should be added in M.Sc.II sem.

In Hindi syllabus books in Hindi should be mentioned.

Career College (Autonomous), Bhopal
Name of the Department: Zoology Subject: Zoology
Composition of Board of Studies
Session 2023-24

S.No.	Particulars	Name of the Member	Affiliation	Email	Contact No:	Signature
01.	Head of the Department concerned	Dr.Manik Sharma	Barkatullah University	Sharma66manik_gmail.com	7879332321	 27/9/23
02.	All faculty members of the dept.	Dr.Rajani Gautam Dr.Anshumala Chaturvedi Ms.Akshat Pradhan	Barkatullah University	dr.rajani.gautam@gmail.com sanshu47@gmail.com akshatpradhan97@gmail.com	9981015647 9425672976 7089743153	 27/9/23
03.	Two subject experts from outside from outside the parent University are to be nominated by the Academic Council	Dr.Pragya Srivastava Dr.Ashi Dixit	Ravindra Nath Tagore University, SAGE Univ.Bhopal	Shrivastavapragya10@gmail.com aashi.d@sageuniversity.edu.in	7772030876 8770560969	 27/9/23
04.	One expert is to be nominated by V.C from a panel of six recommended by the autonomous College Principal	Dr.R.K.Garg	Barkatullah University Bhopal	drkrgarg136@gmail.com	9826220136	 27/9/23
05.	One expert from Industry/Corporate sector/allied areas to be nominated by the Principal	Mr.Hari Singh	SEMS Surgical Industries Bhopal	Harirajput0220@gmail.com	9926804526	 27/9/23
06.	One member of the college alumni to be nominated by the Principal	Mr.Vaibhav Khandwekar	Barkatullah University Bhopal	vskhandwekar123@gmail.com	9893869229	 27/9/23
07.	Experts from outside the Autonomous College, whenever special courses of studies are to be formulated ,to be nominated by the Principal					


27/09/23


Chairman (BOS) 27/9/23

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Computer Science

Date: 23/09/2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:

2. Discuss about the proposed syllabus and approval.
Minutes Point Discussion on the scheme and syllabus of I year.
NEP norms are as it is followed.
3. Suggestions for Innovative teaching, learning and evaluation methodologies
 - Need to change CLO's
 - Mapping of CO, PO and PSO.
 - Add local weblinks also in References.
 - Add AI as extra certificate course with evaluating system.
 - Above mentioned points would be adopted.
 - All syllabi published by higher education department are adopted as they are except a few changes in PG syllabus.

Curriculum related Comments

Add Springer ACM, Elsevier etc books to be added in references

4. Discuss exam evaluators and question paper setters.
Minutes Point- Exam evaluation and question paper setters are as it is approved.
4. Suggestion on innovative initiatives in research and extension activities.
Minutes Point- Current initiative were appreciate and approved as it is.
5. Any other point by the worthy experts present in the meeting.

General Comments:

- Add- on certificate courses evaluating to be done.

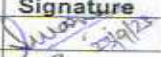






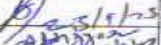



- BOS members examined the proposed syllabus and finalized with few alterations.

Minutes of Board of Studies Meeting
DEPARTMENT OF Computer Science

Minutes of Board of Studies Meeting **Date: 23-09-2023**

The External Board of Studies Meeting of the Department of Computer Science was held on 23-09-2023 at 12:00 Noon to finalize curriculum as well as finalizing the syllabus for I year Major/Minor/ Elective/Vocational (Tick the appropriate) under 14 b regulations NEP 2020.

The following members were present:

S.No.	Name of the BoS Member	Affiliation	Designation	Signature
1	Dr. Swarnangini Sinha	Career College	Head	
2	Mohd. Rashid	Career College	Asst. Prof.	
3	Dr. Ramsha Sharma	Career College	"	
4	Ms. Shazia Sultan	Career College	"	
5	Mrs. Nayna Craikurd	Career College	"	
6	Dr. Kapil Saxena	Career College	"	
7	Mr. Manu Saxena	Career College	"	
8	Dr. Rajendra Gupta	RNTU, Bhopal	Professor	
9	Dr. Sunita Dwivedi	RGPV, Bhopal	Professor	
10	Dr. Shailesh Jalasee	SATI, Vidisha	Professor	
11	Ms. Abhigyanam Kumar	Indeye Infotech	Training head	
12				

AGENDA

Resolutions

Agenda 1: To discuss about the proposed the syllabus and approval.

Resolutions: Course Structure of Programme of (Autonomous) regulations and syllabus of 1 year Major/Minor/Elective/Vocational is approved by the Board of Studies Committee.

Encl: Annexure -I Discussion on the scheme and syllabus of 1 year

Agenda 2: Suggestions for Innovative teaching, learning and evaluation methodologies.

General Comments:

- (1) Need to change C.L.O's
- (2) Mapping of CO, PO and PSO.
- (3) Add local weblinks also in References
- (4) Add AI as extra Certificate course with evaluation system
- (5) Above mentioned points would be adopted

In next session...

- (6) All syllabus prescribed by higher education dept as it is adopted except few change in PG syllabus.

Curriculum related Comments

Add Springer, ACM, Elvies etc. ^{books} to be added in references.

Agenda 3: Discuss exam evaluators and question paper setters

General Comments:

Current list has been approved.

Agenda 4: Suggestions on Innovative Initiatives in Research an extension activities including MOU and Linkages etc.

General Comments:

Current initiatives adopted and as it is approved.

Agenda 5:

Any other points by the worthy experts present in meeting.

General Comments:

Add-on ^{certificate} courses evaluation to be done
(6) BOS members examined the proposed syllabus & finalized with few alterations.

According to the comments made by the University Nominee and the Subject Expert, the Chairman decided to implement the following in the course structure and syllabus:

Swarna
23/9/23
Vote of thanks by Chairman of BOS

Ranjit
23/9/23
Abhijit
23/9/23

Swarna 23/9/23
Swarna 23/9/23
(Dr. Swarnangini Sinha)
Chairman, BoS

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Mathematics

Date: 2/09/ 2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:

- 1** Suggestions for AICTE Maths textbooks in syllabus.
 - Job oriented module can be added.
 - M.Sc. (Optional paper should be mentioned) as per NEP
 - Attendance Should be 66% not 75% for scheme of marking (If the higher education permit) [suggestions for ordinance change]’
 - In P.G. -Discrete sem I - ethics can be included.
 - P.G Adv. Discrete,sem I ethics can be included
 - CO and PO mapping.
 - IIT Bombay- module can be incorporated in M.Sc. syllabus from next session onwards.
 - All suggestions will be incorporated from next session’
 - Syllabus can be adopted as it is as suggested by NEP from Higher education department.

- 2** Suggestions for Innovative teaching, learning and evaluation methodologies.
 - Trainers from external agencies can conduct with company tie ups.
 - Internship can be emphasized.
- 3** Suggestions on Innovative initiatives in research on extension activities including MOU and linkage limited. Teaching, learning and evaluation methodologies.
 - Discuss exam evaluators and question paper setters

- 4** Discuss exam evaluators and question papers setters.
 - Suggested Examination panel was as it is approved.

- 5** Any other points by suggested by worthy experts present in the meeting.








- Exist and entry scheme as per NEP.

- Nothing specific was suggested. And finalized with few alterations.

Minutes of Board of Studies Meeting Date - 21/09

The External Board of Studies Meeting of the Department of Mathematics (Physical) was held on 21/09/2023 at 1 PM to finalize Curriculum as well as finalise the syllabus for I year Major / Minor / Elective / Vocational under 14B regulation NEP 2020.

The followings members were present :

S.N	Name of the BOS Member	Affiliation	Designation	Signature
1.	Dr. Sumanangini Sinha	Conure College (Autonomous) Bhopal	Head Department of Mathematics	
2.	Dr. Geetima Singh	Barkatullah University Bhopal	Subject Expert nominated by VC, BU, Bhopal	
3.	Dr. Pratima Ojha	Som Global University Bhopal	Subject Expert Nominated by Academic Council	
4.	Dr. Gurushoram Kaur	RGPV Bhopal	Subject expert Nominated by Academic Council	
5.	Ex. Animesh Mishra	West Central Railway	Subject Expert Allied area	
6.	Mr. Jyotsna Kumari	Conure College (Autonomous) Bhopal	Faculty Member	
7.	Dr. Smita Saxena	Conure College (Autonomous) Bhopal	Faculty Member	

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Physics

Date: 29th September 2023

Time: 1:00 PM

Venue: Career College, Bhopal

Agenda:

1: To discuss about the proposed the syllabus and approval.

- The syllabus proposed were suggested to have minor correction for UG Courses which was done.
- Revised syllabus was submitted to BOS for signature.
- Subtopics would be added to application of AI in Physics.

Course Structure of Programme of (Autonomous) regulations and syllabus of I year Major/Minor/Elective/Vocational is approved by the Board of Studies Committee.

Encl: Annexure –I Discussion on the scheme and syllabus of I year

2: Suggestions for Innovative teaching, learning and evaluation methodologies.

- Current method would be adopted as it is.

General Comments:

1. Need to change CLO's
2. Mapping of CO, PO and PSO.
3. Add local web links also in References.
4. Add AI as extra certificate course with evaluating system.
5. Above mentioned points would be adopted.

In Next Session

6. All syllabus published by higher education department was as it is adopted except few change in PG syllabus.

Curriculum related Comments

Add Springer ACM, Elsevier etc books to be added in references.

3: Discuss exam evaluators and question paper setters

- Current method would be adopted as it is.

General Comments:

Current list has been approved.

4: Suggestions on Innovative Initiatives in Research and extension activities including MOU and Linkages etc.

- NITTR may be linked with Career College through letter of association.
- Rest initiatives were adopted as it is.

General Comments:

Current initiatives adopted and as it are approved.

5: Any other points by the worthy experts present in meeting.

- Add-on course on Rocket Science syllabus should be reformed (proposed).
- Industry collaboration can be increased.

General Comments:

1. Add- on certificate courses evaluating to be done.
2. BOS members examined the proposed syllabus and finalized with few alterations.

Minutes of Board of Studies Meeting
DEPARTMENT OF PHYSICS

Minutes of Board of Studies Meeting Date: 29/09/2023

The External Board of Studies Meeting of the Department of PHYSICS was held on at 1:00 AM/PM to finalize curriculum as well as finalizing the syllabus for 1 year Major/Minor/ Elective/Vocational (Tick the appropriate) under 14 b regulations NEP 2020.

The following members were present:

S.No.	Name of the BoS Member	Affiliation	Designation	Signature
1	Dr. Niketa Persai	Career college Bhopal	HOD	
2	Dr. S.S. Rajput	Career College Bhopal	Faculty	
3	Dr. Ritu Dubey	Career college Bhopal	Faculty	
4	Dr. P.K. Purohit	NITTR, Bhopal	Prog. S Head	
5	Dr. S.D. Mishra.	IEHE, Bhopal.	Ex. Professor	
6	Dr. N.K. Gour.	BU-VIT Bhopal	Director BU	
7	Mr. Vijay Lokhande.	Linkage Tech. BPL.	Director.	
8	Neelesh Gupta.	Veda Career Instit. Indore.	Student.	
9				
10				

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject : Commerce

Date : 21 September, 2023

Time : 12:00 noon

Venue : Conference Room

Agenda 1

To discuss about the proposed syllabus and approval.

B.Com.

- Discussion on unit 5 implementation computerized Accounting.
- The choice for electives and vocational subjects should be limited
- Suggested to add course objectives/ program objectives/ program specific objectives in the syllabus. It should be mapped in the sequence of the syllabus.

M.Com.

- Enhancement in the syllabus to be done.
- Mapping should be done according to the syllabus.
- Changes in sequence of syllabus of statistics subjects.

Agenda 2

Suggestion for innovative teaching learning and evaluation methodologies.

B.Com.

- Suggestion in the meeting to add various case study based teaching in the syllabus.
- To include practical oriented teaching like adding/using MS Excel in subject like Accounting Management Accounting, Cost Accounting and Income Tax.

M.Com.

- Suggestion in the meeting do add case study based teaching in the syllabus.

Agenda 3

- Discuss exam evaluators and question paper setters.

B.Com.

- Panel member suggested to add marking scheme for practical exposure activities/practical session.
- For accounting subjects, suggested 30% marks paper as practical exam.

Agenda 4

- Suggestions on innovative initiatives in research and extension activities including MoUs, Linkages etc.

B.Com.

- Market research was suggested to be implemented for each subjects.
- Suggestions for adding 2 add-on certificate courses for students in each session.
- Certification courses should be in collaboration with different institutions.
- The suggested to start own certification courses for students.

Agenda 5

- Any other point by the worthy experts present in the meeting.

B.Com.

- Suggested to add 1 lecture as practical sessions for different subjects.
- Suggestions for adding more lecture hours.
- Suggestion to click Geotag photograph for industrial and education visits.

Career College (Autonomous), Bhopal

Name of the Department : Commerce

Name of Programme: B. Com./ M. Com.

Constitution of Board of Studies

Session 2023 - 24

S.No.	Particulars	Name of the Member	Affiliation	email Address	Contact No.	Signature
1	Head of the Department concerned	Dr. Neetu Sharma (Dean)	Career College (Autonomous), Bhopal	sharmadrneetu@gmail.com	9754751977	
2	All faculty members of the Department	Dr. Deepali Behere (HOD)	Career College (Autonomous), Bhopal	crdeepalibhere59@gmail.com	9669383223	
		Mrs. Shreedevi Nair		nair.shreedevi6876@gmail.com	9039833473	
		Mrs. Namrata Ganguly		namrataganguly26@gmail.com	8120029888	
		Mr. Shailesh Jain		profshaireshjain04@gmail.com	9827508851	
		Dr. Rakhi Saxena		rakhisaxena78@gmail.com	9981218869	
		Dr. Rajnesh Tiwari		rajneshpy@gmail.com	8319352321	
		Mr. Devesh Mathur		devm.2011@gmail.com	9893198813	
		Dr. Shilpi Shrivastava		shilpishrivastava110283@gmail.co	9424410817	
		Ms. Reshu Varshney		reshushya@gmail.com	7000206867	
		Mrs. Rupali Kaushal (Guest Faculty)		kaushalrupali29@gmail.com		9407393121
3	Two Subject experts from outside the parent University are to be nominated by the	Dr. Rajeev Jain	SAGE University, Bhopal	rajeevjain21@gmail.com	9584048484	
		Dr. Vivek Khare	JLU, Bhopal	drvivekKhare@jlu.edu.in	9793255448	
4	One expert is to be nominated by V.C from a panel of six recommended by the autonomous College Principal	KUMAR NAAG Dr. Amit Naag	BSSS College, Bhopal	amitnag143@gmail.com, amitnag@bsssiias.ac.in	9926640568	
5	One expert from Industry/Corporate Sector/allied areas to be nominated by the Principal	Mr. Ronald	Rabindranath Tagore University, Bhopal	ronald@mtu.ac.in	9993030678	
6	One member of the College Alumni to be nominated by the Principal	Mr. Anjesh Pal	Founder and Managing director, Yuvan Foundation Academy Bhopal	anjeshsinghC2@gmail.com	9977885642	
7	Experts from outside the Autonomous College, whenever special courses of studies are to be formulated, to be nominated by the Principal					

Signature:

Chairman (BOS)

Minutes of Board of Studies of Geography

Date: 26/09/2023

Agenda-1

To discuss about the
Proposed syllabus and approval.

Agenda -II

Evaluation methods were discussed and. it was kept Same as
Agenda III & IV.taken by NEP,

Innovative teaching learning - for Suggestion. Were this

1) One day in a week practical. in which mapping / Map reading Globes –explanation, Concept
etc.

Should be known.

ii) After Class questions can be asked. Give interactive class can be done

iii) Modals can be made by Students.

Agenda III

1) Visit to Jaltarang

2) Explain Autonomy of College & its Systems to Students and

3) CEE-1) Objective with judgement & Reasoning

2) Short Ans. questions its word limit!

4) Same pattern of CCE will be followed by whole College. As with the reference of pattern of
paper.

5) The project should be selected with goal set by life in their Students which will be
worthful for future.

6) Proforma of CCE should be given to the Students for the sake of equality.

Department of Humanities
Minutes of Board of Studies Meeting (Economics)

Date :09/09/2023

Point 1: Discuss about the proposed syllabus and approval.

In both syllabus of part 1 and part 2 a column need to be inserted after no .of lectures. Columnar Heading will be cross cutting issues (CCLs) .Every unit will have cross cutting issues.

Course learning outcomes (CLOs) should be in points rather than pares.

In paper- I Unit –v

Topic Delegated : Organic farming and Rural Madhya Pradesh.

Topic added : sustainable consumer behavior.

Paper II : Unit –III

Topic added : Indian Policy Resolution 2022

Unit- V

Topic added : Demographic Features of M.P.

Recommended to develop part “E” in Syllabus to explain the modes of C.C.E. so that student is aware of the mode of C.C.E.

Point 2: Suggestion for innovative teaching learning and evaluation methodologies.

Social outreach need to be developed in students.

Different activities need to be developed keeping in view to enhance observation and interaction skills in students.(visit to ICH outlet etc.)

Learning Resources – R- software e-view etc. need to be introduced to students to enhance their practical skills. Weightage should be given to presentation.

Conduction of Quiz Competitions.

Innovative techniques need to be implemented in students like; paper presentation can be conducted by students based on the video prepared by them on the topic given.

Short term course should be made compulsory for all the students, at least two course a year. To the Final year students should have six Certificate.

Point: 3 Discuss exam evaluators and question paper setters.

List already prepared and got it signed.

Point : 4 Suggestion on innovative initiatives in research and extension actives

Including MOUs.

The current efforts wear appreciated and accepted as it is.

Point : 5 Any other point by the worthy experts present in the meeting.

Nothing in particular was proposal.

According to the comments made by the university Nominee and the subject Expert the chairman decided to implement the following in the course structure and syllabus.

1) Dr. Deepali Behere	<u>Deepali</u> 9/9/23
2) Dr. Manish Sharma	<u>Dr</u>
3) Dr. Gayatri Rajput	<u>GB</u>
4) Dr. Amair Nisar	<u>Amair</u>
5) Ms. Pradeep Karambelkar	
6) Ms. Kritika Goren	<u>Kritika</u>

Minutes of Board of Studies
(Department of Hindi)
Agenda for Board of Studies Meeting

Date - 11/09/2023

Time 1:00 pm

Agenda-I

Discuss about the proposed syllabus and approval.

म. प्र. में उच्च शिक्षा विभाग द्वारा अनुशासित पाठ्यक्रम के दोनों पेपर यथावत सर्वसम्मति से वही रहेंगे। कोई भी संशोधन की आवश्यकता नहीं है।

Agenda-II

Suggestion for Innovative teaching learning and evaluation methodologies

छात्रों को विषय में रूचि लेने हेतु निम्न विधियां अपनायी जा सकती है।

- एक्सपर्ट लेक्चर

भ्रमण विधि

खेल विधि

प्रदर्शन विधि

करके सीखना विधि

प्रोजेक्ट विधि आदि।

Agenda-III

Discuss exam evaluators and question paper setters

नामों में कोई संशोधन नहीं किया गया।

Agenda -IV

Suggestion on extension Innovative initiatives in research activities including MOUs.

छात्रों को नाटक एवं कहानियाँ के मंचन के प्रदर्शन हेतु ले जाया जा सकता है।

माधव रओ सप्रे समाचार पत्र संग्रहालय ले जाया जा सकता है।

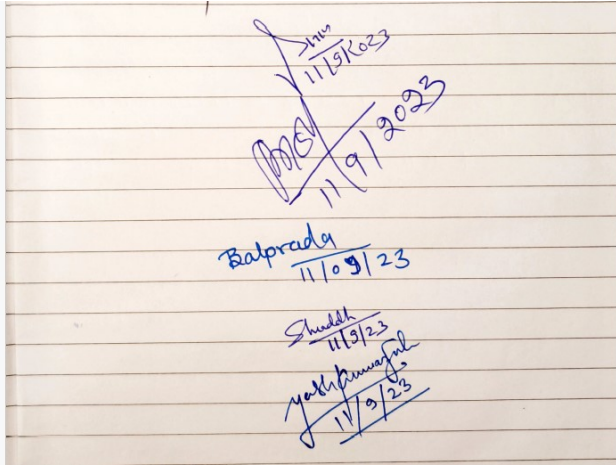
तुलसी शोध संस्थान या अन्य शोध संस्थान ले जाया जा सकता है।

किसी शोध संस्थान से mou किया जा सकता है।

Agenda -V

Any other point by the worthy experts prevents the meeting.

बोर्ड ऑफ़ स्टडीज का एक व्हाट्सअप ग्रुप बनाया जा सकता है एवं समय समय पर नलिने माध्यम से जुड़कर विचार-विमर्श किया जा सकता है।



(Department of History)

Agenda for Board of Studies Meeting

Date - 11/09/2023

Time 1:00 pm

1. Discuss about the proposed syllabus and approval.
2. Suggestion for Innovative teaching learning and evaluation methodologies
3. Discuss exam evaluators and question paper setters.
4. Suggestion on innovative initiatives in research and extension activities including MoU's
5. Any other point by the worthy experts present in the meeting.

Agenda-I

Discuss about the proposed syllabus and approval.

- Course Learning Objectives to be added.. (पाठ्यक्रम का उद्देश्य)
- No further addition required in syllabus.

Agenda-II

Suggestion for Innovative teaching learning and evaluation methodologies

- Objective Type to be formulated by Students for knowledge enhancement
- Old question papers to be solved. by students
- Assignments Can be given
- PPTs and class teaching can be incorporated...

Agenda-III

Discuss exam evaluators and question paper setters

- No changes required in examiner panel and question paper setters

Agenda -IV

Suggestion on extension Innovative initiatives in research activities including MOUs.

- Archives/ College Small museum-can be made in the college for further interest development of students towards history
- Visits to Historical Museums
- Visit Govt. MLB College for seeing Museums.

- MoUs with State Museums can be done.

Agenda -V

Any other point by the worthy experts prevents the meeting.

- Hindi & English syllabus can be combined into one document for the student's convenience.
- Unit wise incorporated Course Learning Outcomes can be made instead of summarized one
- Bibliography can be made by Students so that they to come know about the books related to their subjects & syllabus
- Archaeology (MA) can be started for post of guide


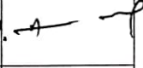
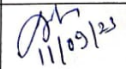

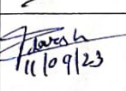
Minutes of Board of Studies Meeting

DEPARTMENT OF HUMANITIES

Minutes of Board of Studies Meeting

Dated : 11-09-2023

The external Board of Studies Meeting of the Department of History was held on 11-09-23 at 1:00pm to finalize curriculum as well as finalizing the syllabus for I Year Major/Minor/Elective/Vocational (Tick the appropriate) under 14B regulations NEP 2020. The following members were present:

S. No.	Name of the BoS Member	Affiliation	Designation	Email ID	Signature
1.	Mr. Anurag Gharu	Career College (Autonomous), Bhopal.	Head, Department of History	anuraggharu33@gmail.com	
2.	Dr. Rajesh Agrawal	MLB College, Bhopal.	Subject expert nominated by VC, BU, Bhopal	rajeshagrawal19633@gmail.com	
3.	Dr. Ranajana Sharma	Government Girls PG College, Ujjain.	Subject expert nominated by Academic Council	ranjana.s019@gmail.com	
4.	Mr. Amit Nema	Rabindranath Tagore University, Raisen.	Subject expert nominated by Academic Council	amitnema83@gmail.com	
5.	Mr. Manohar Uikey	Keeper, Govt. State Museum, Bhopal.	Subject Expert Allied Areas		
6.	Mr. Aadarsh Sharma	Career College (Autonomous), Bhopal.	Final Year Student	2003adrssharm@gmail.com	

CAREER COLLEGE, (Autonomous) BHOPAL

Department of Humanities (English)

Session 2023-2024

Date: 16/09/2023

The Meeting Agenda of BOS held on 16TH September 2023

Agenda - I.-

- To discuss about the proposed syllabus & approval.
- -We should go for the review literature of films, Movies, Documentaries, theatre etc.
- -This should to be done theme based, Role plays, Scene plays to Emphasise the understanding of Dramas
- The Syllabus is adopted as it is given by the higher Education department

Agenda-II

- Suggestion for Innovative teaching
- learning & Evaluation methodologies
- -Adopted as it is given by the department of higher Education

Agenda - III

- To discuss about Exam evaluations
- 6 question paper setters.
- Guidelines given by department of higher education is adopted as it is
- Numbers & names of External Examiners are presented in front of member nominated by to Vice Chancellor

Agenda-IV-

- Suggestion on innovative initiatives in research & Extension activities including MOU's.

Agenda -I- Any other point by the worthy Experts present in the meeting!

Meeting Minutes: (English)

- the proposed syllabus was discussed and approval.
- the review literature of films, movies, Documentaries, theatre etc. used in reference with syllabus.
- Theme based Role plays to be emphasize the understanding of Dramas.

- The syllabus is adopted as it is given by the Higher Education Department.
- Suggestion were given for Innovative teaching learning & Evaluation Methodologies.
- Panel of exam evaluators and question paper setters were confirmed.
- Names of External Examiners presented in front of member nominated by vice-Chancellor approved all the points .

Minutes of Board of Studies Meeting
DEPARTMENT OF HUMANITIES

Minutes of Board of Studies Meeting **Dated : 16-09-2023**

The External Board of Studies Meeting of the Department of Humanities (**Foundation Course English**) was held on **16-09-2023** at **1:00 pm** to finalize curriculum as well as finalizing the syllabus for I Year Major/Minor/Elective/Vocational/FC (Tick the appropriate) under 14 B regulations NEP 2020.

The following members were present :

S. No.	Name of the BoS Member	Affiliation	Designation	Signature
1	Dr. Shoma Barman	Asst. Professor, Career College, Bhopal	Chairperson of BOS	<i>Shoma Barman</i> 16/09/23
2	Dr. Anju Pathak	Assistant Professor, Career College Autonomous, Bhopal	Member	<i>Anju Pathak</i> 16/09/23
3	Dr. Humera Qureishi	Assistant Professor, Career College of Law, Bhopal	Member	
4	Dr. Anjali Jain	Professor, Department of English, MANIT, Bhopal	Subject expert nominated by VC, BU Bhopal	<i>Anjali Jain</i> 16/09/23
5	Dr. Ruchi Mishra Tiwari	Dean, Humanities Liberal Arts RNTU, Raïsen	Subject expert nominated by Academic Council	<i>Ruchi Mishra</i> 16/09/23
6	Mr. Abhishek Kumar Namdeo	Assistant Professor, LNCT, University Bhopal	Subject expert nominated by Academic Council	<i>Abhishek Namdeo</i> 16/09/23
7	Ms. Anjali Thawait	PR & Communication Specialist Mind Cafe India	Subject Expert Allied Areas	<i>Anjali Thawait</i> 16/09/23
8	Mr. Anuj Tripathi	Career College (Autonomous), Bhopal .	Final Year Student	<i>Anuj Tripathi</i>

DEPARTMENT OF HUMANITIES
SOCIOLOGY

Date:06/09/2023

Minutes of Board of Studies Meeting held on 06-09-2023 at 1:00pm to finalize the syllabus of BA I year Major/ Minor/Elective (Sociology) under 14B regulations NEP 2020.

Agenda of the Meeting :

1. Discuss about the proposed syllabus and approval.
2. Suggestion for innovative teaching and evaluation methodologies.
3. Discuss exam evaluators and question paper setters.
4. Suggestion on innovative initiatives in research and extension activities including MOU's.
5. Any other point by the worthy experts present in the meeting.

Minutes of Meeting (MOM) :

Point 1 :

- Syllabus is adequate and no need of addition as syllabus is more than enough for a year.
- Learning Resources to be elaborated :
 - Text Book
 - References
 - Other Sources
- Suggested digital platforms and online courses to be separately mentioned.
- Add suggested readings according to the availability of books in the library.

- CLO to be designed through Bloom Taxonomy.
- Pos and Cos to be formulated separately and mapping of issues according to Bloom Taxonomy.

- Elaborate the subject syllabus.
- Unit – III : Family - description needed

Aranyak Society – Tribal issues to be mentioned

Lok Gram Society – Rural Society issues to be mentioned.

- Rural Society issues like status of women and unemployment to be added.

Point 2 :

- Use of ICT
- Develop your own digital content for students.
- Links/Lectures can be given :

NPTEL and other courses.

After that discuss in class through Group Discussion.

Field Visits –example in unemployment

Guest Lectures can be provided.

- Unit V : Social Issues

Instead of lectures use Group Discussion or class teachings by students and then discuss on that topic.

Example : Topic – Tribes (Tribal Museum Visit)

Point 3 :

- Discuss exam evaluators and question paper setter.
- List already prepared.

Point 4 :

- Suggestion on innovative, initiatives in research and extension activities including MOUs.
- More number of lecture demonstrations be incorporated.
- Government Schemes be discussed and explained to students.
- NGOs can be asked to conduct Lectures/Demos.
- More stress on Group Discussions and Practical Classes.
- Rules for Project work will be as it is from Higher Education Syllabus.

Point 5 :

- Mock courses can be incorporated
- More stress and focus on extra-curricular activities

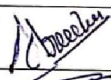
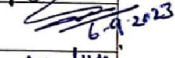

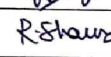



**Minutes of Board of Studies Meeting
DEPARTMENT OF HUMANITIES**

Minutes of Board of Studies Meeting

Dated : 06-09-2023

The External Board of Studies Meeting of the Department of Sociology was held on **06-09-23** at **1:00 PM** to finalize curriculum as well as finalizing the syllabus for I Year Major/Minor/Elective/Vocational (Tick the appropriate) under 14 B regulations NEP 2020.

The following members were present :

S. No.	Name of the BoS Member	Affiliation	Designation	Signature
1.	Ms. Shreedevi Nair	Career College (Autonomous), Bhopal	Head, Department of Sociology	
2.	Dr. Shailja Dubey	IEHE, Bhopal	Subject expert nominated by VC, BU, Bhopal	 6/9/23
3.	Dr. Usha Vaidya	Rabindranath Tagore University, Raisen.	Subject expert nominated by Academic Council	
4.	Prof. (Dr.) Ruchi Sharma	Jagran Lakecity University, Bhopal	Subject expert nominated by Academic Council	 R.Sharma
5.	Col. (DR) Avtar Singh Pawar	Retd. Officer	Subject Expert Allied Areas	
6.	Dr. Jyoti Saxena	Career College (Autonomous), Bhopal	Member	
7.	Mr. Harish Tiwari	Career College (Autonomous), Bhopal	Final Year Student	 6/9/23

Minutes of Board of Studies: Political Science

Time: 2:00 PM.

Date - 12/09/2023

Agenda - I

1) Add sub-units in Political

Module -III & Module -V of Theory paper

2) Remove the Syllabus underlines from Indian Constitution'

3) During the question paper setting the questions is to be added from each module compulsorily.

4) Syllabus is adequate and no to their changes required.

Agenda-II

1) Remedial classes for weak. Students to be arranged.

2) Bridge Courses and Classes can be added to increase students understanding.

3) Use of IT should be encouraged in teaching.

4) MOU'S to be signed with Atal Bihari Bajpayee Sushasan Bhavan-

5) Research needs to be encouraged. Students in order to develop the understanding of how to write a research.

A seminar can be organised.

6) Faculties should publish their papers in UGC listed peer review Journals

Agenda -III

1) No Changes required in Examiner panel and question paper Setters.

2) Add an the question from every module Agenda -

3) Hindi and English can be combined with one document for the student conscience.

4) NPTEL and Swayam courses credits can be assigned to student for their CCE.

5) New teaching methods like flip tie Class room be used for type of teaching.

6) MOOC Courses should been courage.

7) Webinar & seminars should be conducted Hybrid mode.

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12-9-23

~~[Signature]~~
12/09/23

~~[Signature]~~
12/09/23

R. Kullar
12/9/23

~~Pandey~~
12-9-23

~~[Signature]~~
12/9/23

~~[Signature]~~
12/09/23

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Department of Library & Information Science

Date: 01/10/2023

Time: 12:00 PM

Venue: Career College, Bhopal

Agenda:-

- 1. Discuss about the proposed syllabus and obtain approval.**

Minutes Point – The Higher Education syllabus has been granted approval. NEP norms are as it is followed.

- 2. An approach to innovative teaching, learning, and evaluation methodologies.**

Minutes Point- As per the approved method, it was adopted.

- 3. Discuss the evaluation of exams and the setting of question papers.**

Minutes Point- Exam evaluation and question paper setters are as it is approved.

- 4. A suggestion for innovative initiatives in research and extension activities.**

Minutes Point- Approval and appreciation were given to the current initiatives as they are.

- 5. Are there any other points made by the distinguished experts present in the meeting?**

Minutes Point- There was no other points that were brought up during the meeting.

Dr. Sangeeta Ante Dr. Pooja Karaiya

~~SA~~
3/10/23

~~Pooja~~
3/10/23

~~Dr. Amit Dixit~~
3/10/23

Shubham Sangar
~~Sangar~~
3/10/2023

~~Rekha~~

Mrs. Rekha Khadarkar

~~Praveen~~

Mr. Praveen K. Thapa

MINUTES OF THE BOARD OF STUDIES

Meeting for Subject: Yoga and Meditation

Date:22/09/2023

Agenda I: To discuss about the proposed syllabus.

Paper name can be changed from yoga and meditation to basic yoga.

Resequencing of the syllabus can be done.

Human body and its basics should be taught along with this syllabus.

Food and food habits must be taught to the students.

Add basics of aasanas .

Agenda II: Suggestion for innovative teaching learning and evaluation methodologies.

While teaching in class room, instead of theoretical teaching adopt practical teaching method.

Performing/showing Aasanas in classroom.

Practical exposure should be given to the students.

Instead of MCQs short answer type questions can be adopted.

Agenda III: To discuss about exam evaluators and question paper setter.

Examiner panel adopted as it is.

Agenda IV: Suggestion on innovative initiatives in research and extension activities including MOU's

Teaching should be done with the help of audio visual for better understanding of yoga.

Students should be given practical knowledge.

Seminar and Guest lecturers to be held regularly.

Yoga session under the expert guidance can be held in college.

Agenda V: Other Points by the worthy experts present in the meeting.

Recommendation can be sent to higher education statement for futher change in the syllabus.

syllabus.

Dr. Sachana Damara

Jan
22-9-23

• Dr. Ratmesh Pandey

- Jan
22/09/23.

AMIT VIAS

- Jan
22/9/23

Dr. Jyoti Karmali

Dr. Alina Singh Baghelwani

Jan
22/9/23

Dr. Sarika Kulkarni

Pragya Budge Jan

Jan
22/9/23

Activate W
Go to Settings

Board of Studies

Department : Personality Development

Date:23/09/2023

Agenda I: To discuss about the proposed syllabus

No changes required

Syllabus has to be adopted as it is which is given by higher education.

Agenda II: Suggestion for innovative teaching learning and evaluation methodologies.

Suggestion for innovative teaching learning & evaluation methodologies.

As per higher education syllabus.

Mental awareness well being education days should be celebrated.

Well being counselling should be done.

Guest lectures on particular topics and workshop should be held on time to time.

Agenda III: To discuss about exam evaluators and question paper setter.

Discuss exam evaluators and question paper setters.

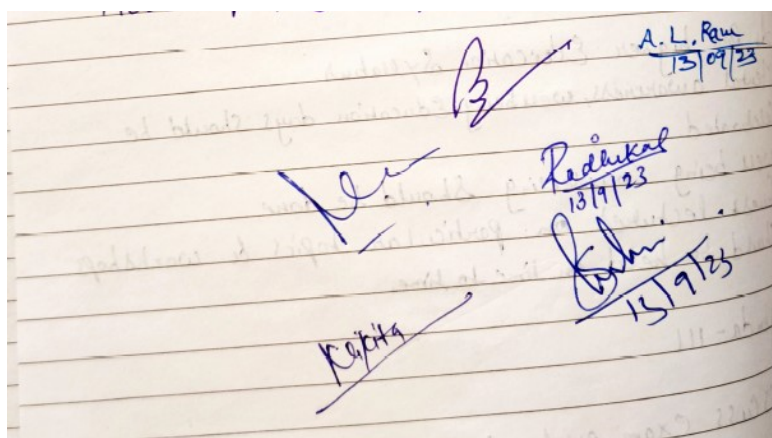
Examiner panel must be according to university guidelines.

Agenda IV: Suggestion on innovative initiatives in research and extension activities including MOU's

Students can be taken on visits to rural area.

Agenda V: Other Points by the worthy experts present in the meeting.

Mentorship programs for students can be taken.



Handwritten signatures and dates on lined paper:

- A. L. Ram
13/09/23
- Redhika
13/9/23
- Kapita

Minutes of the Meeting

Resolutions:

Agenda-1: Discuss about the proposed syllabus and approval.

- Syllabus may be divided into 5 units. Unit-4 can be divided into 2 units.
- Unit-V: First Aid:
 - Scope and objectives
 - First aid in common medical emergencies
 - Types of wounds
 - Dressing of wounds
- Rest of the syllabus will be adopted as it is defined by the higher education department, MP Govt.

Agenda-2: Suggestions for innovative teaching learning and evaluation methodologies.

The current efforts were appreciated and accepted as it is.

Agenda-3: Discuss exam evaluators and question paper setters

The list prepared was approved.

Agenda-4: Suggestions on innovative in research and extension activities including MoU and Linkages etc.

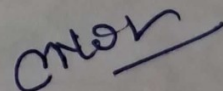
The current efforts were appreciated and accepted as it is.

Agenda-5: Any other points by the worthy experts present in the meeting.

Nothing in particular was proposed.

According to the comments made by the University Nominee and the Subject Expert, the Chairman decided to implement the following in the course structure and syllabus.

Vote of thanks by Chairman of BoS.
Shri. Manoj Kumar


Major. Manoj Kumar

(Chairman BoS)

Career College (Autonomous), Bhopal

National Cadet Corps (NCC)

Constitution of Board of Studies

o.	Particulars	Name of Member	Affiliation	Signature
	Head of the Concerned Department	Major Manoj Kumar Selokar	Career College, Bhopal	<i>Manoj</i> 4/9/2023
	All Faculty Members of the Department	1. Dr. Charanjit Kaur 2. Dr. Reena Antony	Career College, Bhopal	<i>Charanjit</i> 4/9/2023 <i>Reena</i> 4/9/2023
	One Expert from outside the parent University are to be nominated by the Academic Council	1. Major Rameshwar Choudhary 2. Lt. Piyush Nema	Peoples University LNCT University	<i>Rameshwar</i> <i>Piyush</i>
	One Expert is to be nominated by V.C. From a panel of six recommended by the autonomous college, Principal	Major Mahesh Chandra Dubey	Govt M.V.M. College, Bhopal	<i>Mahesh</i>
	One Expert from Industry/ Corporate Sector Allied areas to be nominated by the Principal	Col. (DR) Avtar Singh Pawar	Retired	<i>Avtar Singh</i>
	One Member of the College Alumni to be nominated by Principal	SUO Maneesh Singh	Alumni	<i>Maneesh Singh</i>
	Experts from outside the Autonomous College, Whenever courses of studies are to be formulated, to be nominated by the Principal			

National Service Scheme(NSS)

Minutes of Meeting

Session: 2023-24

Date:04/09/2023

- The meeting of board of studies commenced with the welcome note of respected Principal mam Dr. Charanjit Kour.
- Prof. Neetu Sharma mam then took over & initiated the discussion agenda wise:





Agenda1 Discussion o Proposed syllabus & approval.

Discussion:

- Rekha Gupta mam suggested to incorporate course objectives.
- Madam suggested to add shramdan in any one unit.
- PrashantDubey sir suggested to add project work with reference to MP Heritage and with the different aspects of the society.

Agenda 2: suggestion for innovative teaching learning and evaluation methodologies.

- Mr. GouravMhase suggested to add and involve students in exposure visits.
- Dr. Anita Dubey Madam Suggested to make some club like Kalpna Chawla Club with space awareness programme.

Members Present in the meeting :-				
S.No	Name of BOS Member	Affiliation	Designation	Sign
1.	Dr. Anita Dubey		NSS officer Govt. MLB College, Narsinghpur	
2.	Dr. Rekha Gupta		NSS officer, RNNV, Bhopal	
3.	Sr. Prashant Dubey		AAU, NGO, Bhopal	
4.	Sr. Gourav Mohare		Co-founder MANITAN (NGO)	
5.	Dr. Neetu Sharma		Head (Head)	